

Injuries & Illnesses

What to Do

Only Filing Injury / Illness
(No Medical Attention Needed)

Minor Injury / Illness
(Medical Attention Needed)

Emergencies

STEP 1: Report your injury/illness to your Supervisor AND Human Resources immediately

STEP 1: SEEK MEDICAL TREATMENT & Report your injury/illness to your Supervisor AND Human Resources ASAP

STEP 2: Call Accident Fund TeleCompCare [866-323-4227](tel:866-323-4227) – select Option 1

STEP 3: Provide Employer Account Number to Accident Fund ([SVSU# 20916](#))

STEP 4: Talk to Nurse Triage. If medical care is not needed, stop at Step 4. If further medical care is necessary, you will be referred to a TeleCompCare Physician or to Covenant Occupational Health, continue to step 5.

STEP 5: Complete any follow-ups with Covenant Occupational Health, referrals for treatment or specialist care required by Accident Fund

STEP 6: Submit your release to return to work documentation to Human Resources & Notify your supervisor of your return.

STEP 7: Human Resources will confirm with your supervisor the return date and any restrictions.