

Academic Integrity Hearing Procedure

1. Tape recorder is turned on.
2. Each participant announces his/her name and relationship to the hearing.
3. The charges are read.
4. The complainant makes an initial statement, providing any material evidence that he/she may want to introduce (providing the accused student has had the opportunity to view that evidence in advance).
 - Witnesses on behalf of the complainant are called in individually to testify.
 - Questions may be asked of the complainant/witnesses by anyone participating in the hearing – including the student accused – following the initial presentation. This presentation is given uninterrupted.
5. The student accused makes a presentation in defense of him/herself also providing any material evidence he/she may have (it is not necessary that the complainant see or be aware of this evidence in advance).
 - Witnesses on behalf of the student accused are called in individually to testify.
 - Questions may be asked of the student accused/witnesses by anyone participating in the hearing – including the complainant – following the initial presentation. This presentation is given uninterrupted.
6. Closing statement given by the complainant.
7. Closing statement given by the student accused.
8. The Hearing Officer(s) clarifies any questions he/she may have prior to adjourning all parties involved.
9. Within three class days of the hearing, the Hearing Officers(s) will announce findings. Sanctions, when appropriate, will be delivered in writing to the charged student.