SAGINAW VALLEY STATE UNIVERSITY

Office of the Registrar
Course Petition

1. Complete a separate form for each request and attach any pertinent documentation.
2. Return the completed material regarding major/minor changes to the Department Chairperson. All others are returned to the Registration counter in Wickes 151.
3. You will receive written notification of the results.

Date: _____ **Student I.D.:** _____

Name: _____

Street/Apt: _____

City, State, & Zip: _____

E-mail Address: _____

Major/Program: _____

Semester You Plan to Graduate: _____

Request Regarding: ☐ Transfer Credit ☐ General Education ☐ Major/Minor

Request and Justification: _____

_____

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_____

Student Signature: _____

☐ **Approve** ☐ **Denied** **Chair/Dept.:** _____ **Date:**_____

☐ **Approve** ☐ **Denied** **Dean/College:** _____ **Date:** _____

☐ **Approve** ☐ **Denied** **Registrar's Office:** _____ **Date:** _____

Comments:_____

_____

_____

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☐ Audit ☐ Copy to Student ☐ Scan/ImageNow ☐ TER Updated