

**SAGINAW VALLEY STATE UNIVERSITY
2017-2020 FACULTY CONTRACT
TEACHER LOAD AND REQUIREMENTS**

D 4.1 CREDIT HOUR TEACHING LOAD AND OVERLOADS

Each faculty member normally shall have a teaching load of not less than 24 nor more than 38 credit hours over a three semester appointment. Any teaching load in excess of the above 24 credit hour limit, during the basic two (2) semester appointment, shall be compensated for either by banking the hours as in D 4.6 or by payment at the rate of \$800 per credit hour. Payment for any credit hour overload shall be made as soon as possible following the official winter term count. No overload shall be scheduled for any faculty member without his or her consent and advance notification to the Association; no overload in excess of three (3) credit hours will be scheduled without Association and the faculty member's consent.

D 4.1.2 CREDIT HOUR ALLOCATION

Credit hours shall be allocated for purposes of determining teaching load as follows:

D 4.1.2.1

In lecture, seminar, and recitation/discussion sections, the faculty member will be credited with one (1) hour of teaching load for each hour spent teaching said sections.

D 4.1.2.2

In Science, Technology, Engineering, English Reading, Computer and Psychology Laboratory, Art Studio, Performing Music, and Physical Education Activity sections, and Nursing Practicum and Simulated Practicum sections, the faculty member will be credited with four (4) hours of teaching load for each five (5) hours spent teaching said sections.

D 4.1.2.3

In scheduled field work courses such as in Criminal Justice, Social Work, and Public Administration, the supervising faculty member will be credited with one (1) hour of teaching load for each twenty-four (24) student credit hours generated. Each section shall not exceed twelve (12) students.

D 4.1.2.4

In courses with combinations of D 4.1.2.1 and D 4.1.2.2 or D 4.1.2.1 and D 4.1.2.3 the teaching load will be divided proportionately.

D 4.1.2.5

Three graduate credit hours shall be treated as the equivalent of four undergraduate credit hours for purposes of computing teaching load, full-time faculty equivalencies in a department or school, and student credit hour loads.

D 4.1.2.6

Four hours per week of general supervision of students and required weekly consultations with non-students in connection with same in field work shall be treated as the equivalent of one credit hour.

D 4.1.2.7

It is recognized that it is beneficial and desirable for students to have educational experiences which extend beyond the University classroom into various organizations such as business; industries; community, state and federal agencies; hospitals and other health care facilities; schools; and so forth. These experiences, when designated for academic credit, require preparation, supervision, evaluation, and coordination by an instructor and therefore must be given consideration for compensation, crediting of teaching load, and scheduling. It is recognized further that because educational objectives vary from discipline to discipline and course to course, the amount of instructor preparation, supervision, evaluation and coordination may also vary. Additionally, the number of students, the number of placement sites, and traveling time and distance must be taken into account. While it is recognized that no one policy may cover all circumstances, there shall be a good faith effort to resolve differences regarding scheduling, crediting of load and compensation in all areas not otherwise provided for in this agreement.

D 4.1.2.8 INDEPENDENT STUDY

No independent study will be scheduled without the consent of the faculty member, department chairperson, and dean or director involved, and prior notification to the Association. Compensation for directing all kinds of individual study, including tutorials, directed study or research, and credit by examination, will be uniform. Faculty members will receive compensation of ninety (\$90) dollars per credit hour of independent study. The said compensation will be paid upon submission of the final grade and administration processing of same.

D 4.1.2.9

In team-teaching courses which have the written approval of the Vice President for Academic Affairs, teaching load will be multiplied by 1.5 and proportionately shared among the responsible faculty members.

D 4.1.2.10

Supervision of a graduate thesis or capstone project shall result in compensation for the assigned faculty at the rate of six hundred dollars (\$600.00) upon the submission of the thesis or capstone project to the respective committee.

D 4.1.2.11

Supervision of an honors thesis shall result in compensation for the assigned faculty at the rate of six hundred dollars (\$600.00) upon the submission of the thesis to and approval by the Honors Committee.